

CLARENCE PARK BAPTIST CHURCH

SEPTEMBER 2020

WORSHIP God **GROW** Together **SERVE** Others

GATHERING FOR WORSHIP SEPT 2020



So, what's going to happen on Wednesdays?

We recently announced a way
forward for returning
to our building for worship.

The aim of this edition is to provide
you with more information
to help you decide if you are
ready to join with us.

IN THIS EDITION

MIDWEEK WORSHIP

What to expect

How to book

Information
for Those involved

WHAT TO EXPECT?

Since lockdown began, we have had to worship in our own homes. Whilst for some this has been a wonderful experience; many have missed the opportunity to worship alongside others and also to worship in our church building.

STARTING WEDNESDAY 9th SEPTEMBER 7:30pm

We know that not everyone is ready to return to worship in our building so we will continue to worship online on Sundays but will be replacing our midweek communion service with a service in the church on Wednesday evenings.

There are many government guidelines that we need to follow in order to do this safely and there are many restrictions that mean what we have previously been used to doing in church, we are currently not allowed to do. Later we will list what is required for those attending, but what will a service at church look like?

What's going to happen?

It will probably not look much different to what you have been enjoying on a Wednesday already (except for communion which we will do during our Sunday services).

There will be a time to listen to music (the congregation are not able to sing – but we might dance), our worship team may sing to us, we will read the bible, hear a message and allow ourselves space to reflect and respond to God's word before we move into a time of prayer.

As guidelines change and when we feel ready, provided we follow social distancing guidelines, we will be able to explore different creative ways of worshipping. Some of these ideas will come from our minister Steve, but we are also open to thoughts and ideas from those attending or watching.

How long will the service last?

Government guidelines don't stipulate how long a service can be, but they do tell us that the service should not be longer than necessary. Our plan is initially for the service to last no longer than half an hour.

When should I arrive?

The building doors will open from 7:10pm and you will be able to enjoy quiet prayer. You will need to be seated by the 7:30pm start.

What about Children?

Children are welcome to attend but will always need to remain seated with their household. We are unable to provide toys and those under 11 years old will need to be accompanied if they need to use the toilet.

What if I cannot attend or am not ready to attend in the building?

We will record the service and upload it to our YouTube channel as soon as possible so that those who are unable to attend the service have the opportunity to watch it from their own homes and to take part when it best suits them.

In the coming months we plan to update our technology so that instead of recording the service, we will "live stream" it on our YouTube channel. This will mean that you will be able not just to watch it as it happens but, if your PC or mobile device allows, you will be able to use the "live chat" to interact with those who are in the church building during the worship and prayers.

What if I am not online?

For those who don't have access to the internet and are unable to be with us on a Wednesday we will continue to offer a CD recording of the audio from the service for you to listen to at home. The plan is that this will be delivered with the audio for the coming Sunday before the Sunday service so that you are able to join with those who are gathering on a Sunday and listen at the same time.

What are the requirements to attend and what are the guidelines I will need to follow?

There are many guidelines that need to be followed when you attend. These will need to be followed by everyone and they are in place not just for your own safety and wellbeing but for us to demonstrate Christian love as we protect the safety and wellbeing of others.

You are not able to attend:

- If you have any symptoms of Covid-19 or if a member of your household has any symptoms of Covid-19.
- If you are self-isolating or have been instructed to self-isolate for any reason.

You are advised to consider if you should attend:

- If you are in a vulnerable category either for health reasons or for age reasons. You will have to personally consider the potential risk that you could be exposed to and the implications that attending could have.
- We would advise everyone to consider not just your attendance but how you travel to the service. Can you travel to and from the church safely?

Please note - Lifts in cars between people who are not from the same household are not permitted under the current guidelines.

Requirements when attending:

- You will be required to **book** a seat for you and members of your household. (To help with our preparation, you will be allocated a seat number (seats around your household will be left empty to enable suitable distancing between households))
- You will be required to **social distance 2m** from those attending who are not in your immediate household. (All households, regardless of contact outside of church, will need to follow this requirement)
- You will always be required to wear a face covering in the church (if you wear a face shield, guidance still requires a cloth face covering to be worn in churches)
 - *Those who are exempt will need to declare this when booking their seat.*
 - *The person leading worship or leading prayer is not required to wear a mask to enable lip reading in a service.*
- Social distancing should be observed when entering the building and the **one-way** arrows should be followed when entering and leaving
- You will be required to use **sanitising gel** on entry to the building and as you leave
- Your **name and contact details** will need to be provided every time you attend. These will, in accordance with government guidelines, be kept for 21 days before being destroyed. (Those not willing to provide this information will not be permitted to attend). GDPR information is available as you enter the church building outlining these requirements.
- **No books** will be provided so you will need to bring your own Bible.
- **Coats and personal belongings** should be placed under your chair and all items including rubbish taken home with you at the end of the service.

- You should **toilet** before attending. A toilet will be available, but you will be required to wipe down the surfaces after use.
- You are not allowed to **sing**
- You are not allowed to **shake hands** with other people
- **NO refreshments** will be served before or after the service
- **Offering** – An offering will not be taken but cash can be placed in a box provided. Alternatively, please consider using online banking.
- **If you are taken ill** during the service, you should notify a steward immediately
- After the service you will **exit through a different door** and you will need to follow the direction of the stewards or minister for when it is your turn to leave.
- **Gatherings on church premises and outside in church grounds** are not allowed between households following worship so you will be expected to leave the grounds as soon as possible.

HOW DO I BOOK?

You can book for you and members of your household by telephone, text, or email.

DO NOT BOOK IF YOU OR A MEMBER OF YOUR HOUSEHOLD HAVE ANY COVID-19 SYMPTOMS

Telephone / Text: **07704935152**
(please do not ring the manse or the church office)

Email: wed-service@cpbc.co.uk

**Your booking will be considered CONFIRMED
when a seat number has been sent to you**

INFORMATION FOR THOSE INVOLVED.

Group / Event Leader:

- Is responsible for opening the building and before opening the doors for the event an Event Check Form will need to be completed
- Check relevant signs are in place for those attending
- The event cannot be held if there are not sufficient sanitising / cleaning materials available.
- All internal doors should be left open
- Windows should be opened for suitable ventilation
- At the end of the activity all surfaces and toilets used should be sanitised, with the cleaner wearing the appropriate PPE
- Ensure the building is secure
- File the GDPR forms and attendance sheet in an envelope and store in minister's office.
- Complete in full, sign and file EVENT PRE/ POST and Cleaning check sheets in relevant folder
- Close internal doors (sanitising handles as you leave)
- Report low stock levels of PPE and incidents as appropriate

Stewards

- Please arrive by 7:00pm
- You are required to wear a face covering
- You may wear a face shield plus your face covering if you want to. (Face shield should be marked with your name and sanitised after use. It can be stored for future use)
- Check off the names of those arriving, and manage those who arrive if they have not booked. They can be seated if space allows, but once the capacity is reached people will need to be told that they are unable to join the service in the building.

- Ask those attending to complete a Test and Trace form (used pens should be kept separate for sanitising)
- Verbally ask if those attending have any symptoms of Covid-19
- Be aware of the policy and procedure for if someone is taken ill in the building
- Support the event leader as necessary
- Ensure that all lost property is labelled and stored in a secure bag (disposable gloves should be worn to move items)
- DO NOT shake hands
- Encourage social distancing in the building
- Please close the doors at 7:30pm when the service starts

AV / PA team

- Please arrive by 7:00pm
- You are required to wear face coverings
- You will need to sanitise your hands before touching equipment
- You will need to sanitise the equipment after use
- Be aware that social distancing is difficult due the size of our desk. Where possible the AV operator will do so using an iPad to control Easy Worship.

CLEANING

Cleaning check sheets, which include how to clean safely, are attached to the activity checklist document. These procedures need to be followed by all those who are cleaning.

You should not be involved in cleaning if you are vulnerable for either medical reasons or due to your age.